NOMINEE INFORMATION FORM
Deadline: December 11, 2015 5:00pm

Please type or print: Date ____________________

Person Nominated    Mr.   Ms. __________________________
                          First   Middle   Last

Department __________________________

Classification __________________________ Nominee’s Supervisor __________________________

Campus Address __________________________ Mail Code _________ Campus Phone _________

Nominee’s Department Head __________________________
                          First   Middle   Last

Campus Address __________________________ Mail Code _________ Campus Phone _________

Name of Nominator __________________________
                          First   Middle   Last

Nominator’s Title __________________________

Nominator’s Department __________________________

Campus Address __________________________ Mail Code _________ Campus Phone _________

References:
List at least one, but no more than three references who will support this nomination. *A minimum of one of the references must come from the nominee’s current employing unit head or his/her designee. These references should be notified that they might be required to furnish a letter of recommendation. Staff Human Resources will only call for letters of recommendation for nominees who are selected as finalists. Nominator cannot be a reference. Please do not submit any letters at this time.

* [ ] Department Head    [ ] Designee

1. Name __________________________ Title __________________________
   Department __________________________ Campus Phone __________________________
   Campus Address __________________________ Mail Code _________

2. Name __________________________ Title __________________________
   Department __________________________ Campus Phone __________________________
   Campus Address __________________________ Mail Code _________

3. Name __________________________ Title __________________________
   Department __________________________ Campus Phone __________________________
   Campus Address __________________________ Mail Code _________